



Establishment Membership

Application for calendar year 2017 – expires 12/31/2017



Establishment Members must maintain registration as a Funeral Establishment or Crematory with the Colorado Department of Regulatory Agencies.

Step 1a. Primary Establishment Main location

PLEASE PRINT LEGIBLY ALL INFORMATION BELOW

Primary Establishment Name	
Mailing Address	City, State, Postal code
Office Phone	Fax
Funeral Home Email	Website*

Step 1b. Primary Contact Communications will be mailed to the address listed above, including Director subscription.

Primary Delegate ¹	Job Title	Contact Email (unique for voting)
Alternate Delegate ²	Job Title	Contact Email (unique for voting)

Step 2. Annual Dues

Establishment Member dues is determined by the total number of cases/death certificates filed for the last calendar year (2016) minus those filed while acting as an agent on behalf of another funeral establishment. This amount includes all death certificates of all establishments and branch/affiliated locations under the same ownership.

Caseload volumes reported by members for dues purposes are confidential and shall not be disclosed by NFDA/CFDA or unauthorized parties.

✓ Membership Level	Column A CFDA Dues	Column B NFDA Base Fee	Column C Total Caseload ^{15/85}
<input type="checkbox"/> Tier 1 Up to 75 cases, all locations combined	\$150 annual dues	+ \$396 base fee	+ \$1 per case
<input type="checkbox"/> Tier 2 76-150 cases, all locations combined	\$300 annual dues	+ \$456 base fee	+ \$1 per case
<input type="checkbox"/> Tier 3 151-350 cases, all locations combined	\$500 annual dues	+ \$632 base fee	+ \$1 per case
<input type="checkbox"/> Tier 4 351-500 cases, all locations combined	\$800 annual dues	+ \$761 base fee	+ \$1 per case
<input type="checkbox"/> Tier 5 501-1,000 cases, all locations combined	\$1,200 annual dues	+ \$1,144 base fee	+ \$1 per case
<input type="checkbox"/> Tier 6 1,001+ cases, all locations combined	\$1,500 annual dues	+ \$1,427 base fee	+ \$1 per case

Step 3. Total Amount Due Enter amounts based on Membership Level from columns above

A. Enter CFDA Annual Dues <i>(based on Tier level above)</i>	\$	Column A
B. Enter NFDA Base Fee <i>(based on Tier level above)</i>	\$	Column B
C. Enter CFDA ¹⁵ +NFDA ⁸⁵ Caseload <i>(calendar year 2016)</i> # _____ cases x \$1 each =	\$	Column C
TOTAL COMBINED MEMBERSHIP DUES (add lines A, B, C above)	\$	
NFDA Music License Only <i>optional</i>	\$246 per location x _____ locations =	\$
*NFDA Music Webcasting License <i>optional</i>	\$48 per website x _____ websites =	\$
CFDA Advocacy Project <i>optional</i>	Support for legislative and regulatory initiatives	\$
TOTAL AMOUNT ENCLOSED <i>Complete Steps 4-6 on page 2</i>	\$	

Please attach Pages 1 and 2 plus Branch Location form (if applicable)

Colorado Funeral Directors Association, P.O. Box 631664, Highlands Ranch, CO 80163-1664

FOR CFDA USE	Date	Payment	CFDA \$	NFDA \$	DB	Web	Ack
--------------	------	---------	---------	---------	----	-----	-----

Establishment Membership – Branch Locations



Please print legibly all information below.

Complete and attach this page with Pages 1 and 2 of your annual membership application form to include Branch or Affiliated Locations that are under common ownership/management with the primary Establishment Member. Cumulative case volume for primary and all branches must be included in dues (base fees and caseload).

Primary Establishment

PLEASE PRINT LEGIBLY OR TYPE INFORMATION BELOW

Primary Establishment Name	
Mailing Address	
Contact Person	Phone
Contact Email	Website

Branch Locations List additional locations that are owned or affiliated with the Primary Establishment. Communications will be issued to the contacts listed below, including Director subscription.

2: Branch/Affiliated Establishment Name		Cases in 2016
Mailing Address		City, State, Postal code
Main Phone	Fax	YES NO
Location Manager	Manager Email (unique for voting)	Subscription to "The Director"?

3: Branch/Affiliated Establishment Name		Cases in 2016
Mailing Address		City, State, Postal code
Main Phone	Fax	YES NO
Location Manager	Manager Email (unique for voting)	Subscription to "The Director"?

4: Branch/Affiliated Establishment Name		Cases in 2016
Mailing Address		City, State, Postal code
Main Phone	Fax	YES NO
Location Manager	Manager Email (unique for voting)	Subscription to "The Director"?

Duplicate this form to include additional branch locations.

Please attach Pages 1 and 2. Return with payment to:

Colorado Funeral Directors Association, P.O. Box 631664, Highlands Ranch, CO 80163-1664

Please print legibly all information below.

Step 4. Branch Locations / Affiliated Establishments

Complete the (separate) Branch Locations form to include additional locations that are owned or affiliated with the Primary Establishment noted above. Cumulative case volume for primary and all branches must be included in dues (base fees and caseload).

This establishment has # _____ branch locations. *(Complete and return Page 3 with location details.)*

Step 5. Method of Payment

Check (U.S. dollars drawn on U.S. bank) Payable to "Colorado Funeral Directors Association"

Credit Card

Name on Credit Card (print)		Cardholder Signature	
Card Number	Exp. Date	Security code	

This firm understands that by providing our mailing address, email address, telephone number and fax number, we consent to receive communications sent by or on behalf of the National Funeral Directors Association and/or the Colorado Funeral Directors Association. Please sign below if you do NOT wish to receive fax communications sent by or on behalf of NFDA and/or CFDA. Sign here ONLY if you wish to DECLINE communications by FAX _____ date _____

Step 6. Completion

Membership in the Colorado Funeral Directors Association is conditioned upon adherence to CFDA Bylaws and Code of Ethics and requires payment of dues for both CFDA and NFDA. Establishment Members must maintain registration as a Funeral Establishment or Crematory with the Colorado Department of Regulatory Agencies (DORA). It is understood and agreed that membership in NFDA is conditioned upon adherence to the NFDA Constitution, Bylaws and Code of Professional Conduct. Violations of these may result in disciplinary measures imposed by NFDA including, but not limited to, expulsion from membership.

The Colorado Funeral Directors Association is a 501(c)6 organization, tax ID# 84-0454478. Dues payments to CFDA and NFDA may be deductible as a business expense, but under no circumstances are they deductible as charitable contributions. According to the Budget Revenue Reconciliation Act of 1993 (the "Act"), dues revenues utilized by a professional trade association for lobbying purposes cannot be deducted by the member who paid the dues. In accordance with this Act, CFDA estimates that 20% of CFDA dues paid by a member will not be deductible as an ordinary business expense for federal tax purposes. Also in accordance with this Act, NFDA estimates that 5% of NFDA dues paid by a member are not deductible as ordinary business expense for tax purposes. *(This estimate is to be utilized by CFDA/NFDA members to determine what portion of dues is deductible. Please provide a copy of this notice to your accountant or tax preparer.)*

I attest that the above information is true and accurate and hereby apply for Membership in the Colorado Funeral Directors Association and the National Funeral Directors Association.



Signature of Owner/Manager	Date
----------------------------	------

Membership dues must be paid in full to CFDA no later than February 15 each calendar year.

Please attach Pages 1 and 2 plus Branch Location form (if applicable)

Return with payment to:

**Colorado Funeral Directors Association
P.O. Box 631664, Highlands Ranch, CO 80163-1664**